



## TERMS OF REFERENCE

# CURRICULUM COMMITTEE

### MANDATE

The Curriculum Committee is established as a standing advisory committee of the College under paragraph 86 of the Constitution.

### MEMBERSHIP

The Curriculum Committee is to consist of:

- (1) a Chair who is a member of Federal Qualification and Education Committee (QEC)
- (2) the Chief Inspector of Training Networks, or a senior inspector
- (3) the Chair of the RANZCO Advanced Clinical Exam (RACE) examiners, or a senior RACE examiner
- (4) a network Director of Training
- (5) an experienced supervisor
- (6) a younger Fellow.

Members of the Curriculum Committee are appointed by the QEC for a term of three years, and are eligible for re-appointment for a further term of three years, following which re-appointment will be on an annual basis. The maximum consecutive term of Committee membership is nine years.

Where possible, members of the Committee should represent a wide range of geographic regions across Australia and New Zealand.

Subject to QEC approval, additional members may be co-opted, or tasks assigned to non-members of the Committee.

### ROLE

The key role of the Curriculum Committee is to recommend to Federal QEC curriculum performance standards for the College's vocational training program and, if a need arises, for other education and training programs developed by the College.

The Curriculum Committee also has a clear mandate for ongoing monitoring and evaluation – to ensure that the College curricula reflect changes in the work patterns of ophthalmologists and address the seven key roles of the practicing ophthalmologist (i.e. medical expert, scholar, communicator, collaborator, manager, health advocate and professional).

### LIAISON

The Curriculum Committee is to work in close liaison with the College Board of Examiners, and would oversee small groups to develop and review curriculum standards documentation. The Committee would be supported by College staff.

### REPORTING

The Curriculum Committee is to report to Federal QEC.

The Committee is to provide the College with copies of all formal correspondence with other parties.

A report of the salient activities and achievements of the Committee for the previous financial year is to be provided to the College by 31 July each year for inclusion in the College's Annual Report.

**February 2012**